

RESIDENTIAL PERMIT PARKING INFORMATION

Need this translated? Call us at 651-266-6100

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Ma u baahan tahay tarjamadaan Naga soo wac 651-266-6100

Xav tau qhov no txhais los? Hu rau peb ntawm 651-266-6100

Saint Paul has residential permit parking in your neighborhood. All vehicles are subject to the posted parking regulations. Permits are only available to residents that live in the permit area. The permit area has a number which is printed on the street signs and permits. Vehicles without permits, or with area numbers different than what is on the street sign, will be in violation.

The permits do not guarantee a parking spot; the permit allows the holder the ability to park in that area.

For more information go to www.stpaul.gov/ResidentialPermitParking

HOW TO APPLY

NEW APPLICANTS	RENEWAL
<ul style="list-style-type: none">• Must apply in person• Have proof of residency at permit address (one of the following):<ul style="list-style-type: none">◦ Driver's license with current address◦ Lease with <u>all</u> signatures◦ Utility bill with name and address◦ Notarized statement from owner or current lease holder• Proof of vehicle ownership (one of the following):<ul style="list-style-type: none">◦ Vehicle title◦ Vehicle registration◦ Proof of current insurance• Car information – make, model, year, color and license plate number• Payment – check, credit, cash<ul style="list-style-type: none">◦ Checks payable to: <u>City of St Paul</u>◦ Cash must be exact amount◦ <u>Sorry, no money orders</u>• Ownership of permits is non-transferrable	<ul style="list-style-type: none">• Renewals may be in person or by mail• Payment – check, credit, cash<ul style="list-style-type: none">◦ Checks payable to: <u>City of St Paul</u>◦ Cash must be exact amount◦ <u>Sorry, no money orders</u>• Please mail in or bring your renewal form with you• Please provide complete vehicle info• If you have moved, follow instructions for new applicants• Applications are non-transferable• Ownership of permits is non-transferrable
Non-refundable permit fee: \$15 per vehicle and \$15 per visitor permit	
<p>To apply in person or mail in application:</p> <p>Traffic Operations Building 899 Dale Street North St. Paul, MN 55103 Telephone (651) 266-9777 Hours: 7:30 a.m. – 4:30 p.m. Monday-Friday Free parking available</p>	

VEHICLE PERMITS

- Only available to residents
- May only be used in the permit area with the same number
- Must be permanently affixed to the vehicle, taping or using other removable methods is illegal, and vehicle may be ticketed
- Not transferrable
- Will become invalid if you move to a new residence
- Cars and trucks affix the vehicle permit sticker to the lower right of the driver's side window closest to the rear of the car or truck cab
- Motorcycles affix the vehicle permit sticker to the left side of the gas tank or the bottom right corner of the windshield when looking at the front of the motorcycle

VISITOR PERMITS

- Available to residents even if they do not own a vehicle
- Illegal for residents to use visitor permits in their personal vehicle, must use vehicle permit
- Visitors must park on the same block or the immediate cross street of the permit address
- Visitor permits must be placed face up on the driver's side dashboard
- Entire permit must be visible through the windshield
- Visitor permits are not meant to be used for extended stays, misuse could result in tickets

1 DAY HANG TAGS

- Residents may purchase temporary scratch off hang tags that allow parking for 1 day
- Monthly maximum of 20 hang tags per household, no refunds or exchanges for unused tags
- The month, day, and year must be scratched off for the date it is being used
- Scratching off more than one date makes the tag invalid
- Must be hung on the rear view mirror so the address, date, and number faces out and can be read through the front of the windshield

ADA DISABILITY PARKING

- People with valid ADA Disability Parking Placards or license plates may park in a residential parking permit zone without an additional vehicle or visitor permit

CONTRACTOR and COMMERCIAL VEHICLES

- Commercial or contractor vehicles are exempt from needing a parking permit if the vehicle has permanent markings that identify it as a commercial vehicle. Magnetic or removable signs do not qualify as permanent marking.
- Exemption only applies while they are performing a service

HOME AIDES and SERVICE PROVIDERS

- Must use a visitor permit or 1 day hang tag provided by the resident

LOST OR REPLACED PERMITS

- Must have a notarized letter stating how the permit was lost
- If a replacement permit is needed for a new vehicle, please provide:
 - Proof of sale – title transfer or bill of sale
 - Old permit number
 - New vehicle information and proof of ownership
- Replacements for lost permits are \$15 each. Replacements for new vehicles are \$1 each.

Warning: False information on a permit parking application shall be grounds for denial or revocation of said permit(s) and is punishable as a petty misdemeanor. L.C. 164.10.b.

Misuse or abuse of permits will result in investigation and possible fines, immediate revocation of permits, and/or suspension from participation in the parking permit program for a period of time determined by the Traffic Engineer.